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Kagawaran ng Edukasyon
REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

March 18, 2024

DIVISION MEMORANDUM

No. 95, s. 2024

SCHEDULE OF THE 2024 QUARTERLY PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (PIRPA)

To: Assistant Schools Division Superintendent
Chiefs of Functional Divisions
CID, SGOD, and OSDS Unit/Section Heads
All Program Owners/Implementers/Focal Persons
All Others Concerned

1. In line with RM No. 244, s. 2024 re: CY 2024 Program Implementation Review and Performance Assessment (PIRPA) for DepEd Region V, this Office sets the Schedule of the 2024 Quarterly Program Implementation Review and Performance Assessment (PIRPA).
2. The conduct of PIRPA aims to:
 - a. assess the status of the Physical and Financial Accomplishment of each program;
 - b. Determine the issues and concerns regarding the program implementation;
 - c. Provide action plans to address the issues and concerns on program implementation
3. The following are enclosed for the perusal of all the concerned:
 - a. Enclosure A: Schedule of Q1 to Q4 PIRPA Activities
 - b. Enclosure B: List of Participants per PIRPA Activities
 - c. Enclosure C: List of Executive and Technical Working Committees
4. Reporting and PMIS Monitoring Templates may be accessed in this Google drive link: <https://tinyurl.com/2024PIRPATemplates>
5. Expenses relative to the conduct of the activities such as travels, meals, venues, supplies, materials and other incidental expenses shall be charged against MOOE and other sources of funds subject to the usual accounting and auditing rules and regulations.
6. For concerns, contact OIC SEPS Maria Teresita Rentoy through cellphone number 0995-464-8831 and/or email: sdonaga.smme@deped.gov.ph
7. Immediate dissemination of this Memorandum is desired.



For: 
SUSAN S. COLLANO CESO V
Schools Division Superintendent

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Enclosure A to DM No. ___, s. 2024 re: CY 2024 Program Implementation Review and Performance Assessment (PIRPA) Processes and Schedules

**SCHEDULES OF QUARTERLY PIRPA ACTIVITIES
 (CY 2024 Quarter 1 to Quarter 4)**

PIRPA Activities	Venue	Q1	Q2	Q3	Q4
PIRPA Kapihan	SDO Conference Hall	Mar. 22, 2024	June 21, 2024	Sept. 24, 2024	Dec. 17, 2024
Internal PIR per FDs	SDO Conference Hall	April 3 - 4, 2024	July 4 - 5, 2024	Oct. 2 - 3, 2024	Jan. 6 - 7, 2025
PIRPA Report Submission per FDs to SMME	N/A	April 5, 2024	July 8, 2024	October 4, 2024	January 8, 2025
Division PIRPA-Culminating Activity	SDO Conference Hall	April 10, 2024	July 11, 2024	Oct. 9, 2024	Jan. 13, 2025
Pre - Regional PIRPA Session with the Top Mgt & PIR-TWG	Management Conference Room	N/A	July 15, 2024	N/A	Jan. 20, 2025
PIRPA Report Submission of SDO Naga to Regional Office V	N/A	April 15-19, 2024	July 10-16, 2024	October 14-18, 2024	January 15-21, 2025
Regional PIRPA-Culminating Activity	To be determined	N/A	July 17-19, 2024	N/A	Jan. 22-24, 2025
Action Planning & Plan Adjustment	SDO Conference Hall	April 19, 2024	July 25, 2024	Oct. 24, 2024	Jan. 31, 2025

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Enclosure B to DM No. ____, s. 2024 re: CY 2024 Program Implementation Review and Performance Assessment (PIRPA) Processes and Schedules

LIST OF PARTICIPANTS PER PIRPA ACTIVITIES

A. PIRPA KAPIHAN with PIR - TWG and Selected Program Owners with Sub-ARO

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Anna Liza F. Abuloc	CES	CID
4	Michael A. Del Rosario	OIC - CES	SGOD
5	Mary Ann B. Rosauro	AO V	OSDS - Admin
6	Selected Program Owner from CID	EPS	CID
7			CID
8			CID
9			CID
10			CID
11			CID
12	Joseph M. Condono	SEPS II	SGOD - HRD
13	Salvacion T. Verona	AO V	OSDS - Budget
14	Mary Ann M. Encila	Accountant III	OSDS - Accounting
15	Michael Noe Dizon	ITO	OSDS - ICT
16	Michelle A. Lo	PO III	SGOD - PRS
17	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - SMME
18	Mabel M. Sabeniano	ADAS I	OSDS - Budget
19	Janet T. Barrios	ADA VI	SGOD - SMME
20	Sanshine Repotente	ADA VI	CID
21	Nancy A. Morada	EPS II	SGOD - SMME
22	Melanie D. Meliton	ADAS II	OSDS - BAC

B. Internal PIR of the Office of the Schools Division Superintendent (OSDS)

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Mary Ann B. Rosauro	AO V	OSDS - Admin
4	Salvacion T. Verona	AO V	OSDS - Budget
5	Mary Ann M. Encila	Accountant III	OSDS - Accounting
6	Edna S. Porteria	AO IV	OSDS - Cashier
7	Michael Noe B. Dizon	ITO	OSDS - ICT
8	Dexter R. Tuy	AO IV	OSDS - Records
9	Sheila Margarita M. Durante	AO IV	OSDS - HRMO

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10	Melita Canton	AO IV	OSDS - Supply
11	Mabel M. Sabeniano	ADAS I	OSDS - Budget
12	Teresa A. Reblando	ADAS II	OSDS - Accounting
13	Melanie D. Meliton	ADAS II	OSDS - Admin (BAC - Sec.)
14	Zarina O. Diaz	ADAS II	OSDS - Budget
15	Janet T. Barrios	ADA VI	SGOD - SMME
16	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - SMME
17	Nancy A. Morada	EPS II	SGOD - SMME

C. INTERNAL PIR of School Governance and Operations Division (SGOD)

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Michael A. Del Rosario	OIC - CES	SGOD
4	Jobert P. Narvadez	EPS	SGOD
5	Joseph M. Condeno	SEPS II	SGOD - HRD
6	Vilma B. Cueto	SEPS II	SGOD - PRS
7	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - HRD
8	Michelle A. Lo	PO III	SGOD - PRS
9	Antonette A. Maristela	EPS II	SGOD - HRD
10	Nancy A. Morada	EPS II	SGOD - SMME
11	Arturo A. Armea	EPS II	SGOD - SocMob
12	Marie Christine C. Ignacio	PDO II	SGOD - SocMob
13	Edelaine A. Manlapaz	PDO II	SGOD - YFD
14	Joan R. Dulong	PDO I	SGOD - YFD
15	Junmar B. Aguilar	Engineer III	SGOD - Phy. Fac. Section
16	Joanne G. Sebastian	Med. Officer III	SGOD - SHDS
17	Gemma Borromeo	Dentist II	SGOD - SHDS
18	Hazel Rose L. Sumpay	Nurse II	SGOD - SHDS
19	Eva Azañes	Nurse II	SGOD - SHDS
20	Lorie Claveria	Nurse II	SGOD - SHDS
21	Vaneza A. Lo	Nurse II	SGOD - SHDS
22	Sherily Abogado	Nurse II (SHS)	SGOD - SHDS
23	Maria Angela Rustia	Nurse II	SGOD - SHDS
24	Ayn Loureste Peteza	Nurse II	SGOD - SHDS
25	Alita Shearmane G. Santiago	Nurse II	SGOD - SHDS
26	Maribel Vales	Nurse II	SGOD - SHDS
27	Orencio Chavez	OIC Sports Coord.	SGOD
28	Michael Baldres	ADA III	SGOD - Phy. Fac. Section
29	Janet T. Barrios	ADA VI	SGOD - SMME
30	Francis San Pablo	Secretary/Clerk	SGOD
31	Sarah Bravante	Secretary/Clerk	SGOD
32	Ruel Aspe	Admin Aide VI	SGOD

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D. INTERNAL PIR OF CURRICULUM IMPLEMENTATION DIVISION (CID)

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Anna Liza F. Abuloc	CES	CID
4	Corazon Fatima A. Silerio	EPS	CID
5	Josefina DLC. Solis	EPS	CID
6	Rudyard C. Balacano	EPS	CID
7	Noel A. Balares	EPS	CID
8	Rhea SB. Samino	EPS	CID
9	Jarme D. Taumatorgo	EPS	CID
10	Elvin B. Monroy	EPS	CID
11	Herman E. Bobis	EPS	CID
12	Emma B. Naguna	EPS	CID
13	Gerardo P. Brizuela	EPS II	CID
14	Maria Corazon Verdeflor	EPS II	CID
15	Cesar T. Arriola	EPS	CID
16	Margie B. Tuy	PDO II	CID
17	Ramil S. Pederio	PSDS	CID
18	Teresita Irma Dy - Cok	PSDS	CID
19	Fernando M. Carandang	PSDS	CID
20	Mary Ann A. Papica	PSDS	CID
21	Margerie B. Bathan	PSDS	CID
22	Joretze S. Carandang	PSDS	CID
23	Dante R. Santelices	PSDS	CID
24	Emelyn A. Brofas	PSDS	CID
25	Benedik Warren R. Ubante	PSDS	CID
26	Gina B. Bobis	PSDS	CID
27	Sanshine R. Repotente	ADA VI	CID
28	Edna Marie C. Bantag	ADA I	CID
29	Helen C. Aragon	Librarian	CID
30	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - SMME
31	Nancy A. Morada	EPS II	SGOD - SMME
32	Janet T. Barrios	ADA VI	SGOD - SMME

**E. 2024 DIVISION QUARTERLY PROGRAM IMPLEMENTATION REVIEW –
CULMINATING ACTIVITY**

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Anna Liza F. Abuloc	CES	CID
4	Michael A. Del Rosario	OIC CES	SGOD
5	Mary Ann B. Rosauro	AO V	OSDS – Admin
6	Corazon Fatima A. Silerio	EPS	CID

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7	Josefina DLC. Solis	EPS	CID
8	Rudyard C. Balacano	EPS	CID
9	Elvin B. Monroy	EPS	CID
10	Herman E. Bobis	EPS	CID
11	Rhea SB Samino	EPS	CID
12	Noel A. Balares	EPS	CID
13	Jarme D. Taumatorgo	EPS	CID
14	Emma B. Naguna	EPS	CID
15	Gerardo P. Brizuela	EPS	CID
16	Ma. Corazon C. Verdeflor	EPS II	CID
17	Cesar T. Arriola	EPS	CID
18	One Representative PSDS from 4 Districts	PSDS	CID
19		PSDS	CID
20		PSDS	CID
21		PSDS	CID
22	Jobert P. Narvadez	EPS	SGOD
23	Salvacion T. Verona	AO V	OSDS - Budget
24	Mary Ann M. Encila	Accountant III	OSDS - Accounting
25	Sheila Margarita M. Durante	AO IV	OSDS - HRMO
26	Michael Noe Dizon	ITO	OSDS - ICT
27	Melita L. Canton	AO III	OSDS - Supply
28	Joseph M Condono	SEPS II	SGOD - HRD
29	Maria Teresita R. Rentoy	OIC – SEPS II	SGOD - SMME
30	Vilma B. Cueto	SEPS II	SGOD - PRS
31	Arturo A. Armea	SEPS II	SGOD - SocMobNet
32	Marie Christine C. Ignacio	PDO II	SGOD - SocMobNet
33	Joanne G. Sebastian	Medical Officer III	SGOD - Medical
34	Junmar B. Aguilar	Engineer III	SGOD - SPF
35	Michelle A. Lo	PO III	SGOD - PRS
36	Nancy A. Morada	EPS II	SGOD - SMME
37	Edelaine A. Manlapaz	PDO II	SGOD - YFD
38	Orencio M. Chavez	DSO	SGOD
39	Melanie D. Meliton	ADAS II	OSDS - Admin
40	Zarina O. Diaz	ADAS II	OSDS - Budget
41	Mabel M. Sabeniano	ADAS I	OSDS - Budget
42	Janet T. Barrios	ADA VI	SGOD - SMME
43	Sanshine Repotente	ADA VI	CID
44	John Mark De Guzman	ADA I	OSDS

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F. Pre – Regional PIRPA Reporting Session with the Top Mgt. & PIR-TWG

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Anna Liza F. Abuloc	CES	CID
4	Michael A. Del Rosario	OIC - CES	SGOD
5	Mary Ann B. Rosauero	AO V	OSDS – Admin
6	Selected Program Owner from CID	EPS	CID
7			CID
8			CID
9	Joseph M. Condono	SEPS II	SGOD - HRD
10	Salvacion T. Verona	AO V	OSDS – Budget
11	Mary Ann M. Encila	Accountant III	OSDS - Accounting
12	Michelle A. Lo	PO III	SGOD - PRS
13	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - SMME
14	Mabel M. Sabeniano	ADAS I	OSDS - Budget
15	Janet T. Barrios	ADA VI	SGOD - SMME
16	John Christian Acuido	ADA VI	OSDS - Admin
17	Sanshine Repotente	ADA VI	CID
18	Nancy A. Morada	EPS II	SGOD - SMME
19	Melanie D. Meliton	ADAS II	OSDS - BAC

G. Action Planning & Plan Adjustment Session

No.	Name of Participants	Position	School/Office
1	Susan S. Collano CESO V	SDS	OSDS
2	Fernando C. Macaraig	ASDS	OSDS
3	Anna Liza F. Abuloc	CES	CID
4	Michael A. Del Rosario	OIC - CES	SGOD
5	Mary Ann B. Rosauero	AO V	OSDS – Admin
6	Selected Program Owner from CID	EPS	CID
7			CID
8			CID
9	Joseph M. Condono	SEPS II	SGOD - HRD
10	Salvacion T. Verona	AO V	OSDS – Budget
11	Mary Ann M. Encila	Accountant III	OSDS - Accounting
12	Michelle A. Lo	PO III	SGOD - PRS
13	Maria Teresita R. Rentoy	OIC SEPS II	SGOD - SMME
14	Mabel M. Sabeniano	ADAS I	OSDS - Budget
15	Janet T. Barrios	ADA VI	SGOD - SMME
16	John Christian Acuido	ADA VI	OSDS - Admin
17	Sanshine Repotente	ADA VI	CID
18	Nancy A. Morada	EPS II	SGOD - SMME
19	Melanie D. Meliton	ADAS II	OSDS - BAC

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Enclosure C to DM No. ___, s. 2024 re: CY 2024 Program Implementation Review and Performance Assessment (PIRPA) Processes and Schedules

LIST OF EXECUTIVE AND TECHNICAL WORKING COMMITTEES

A. EXECUTIVE COMMITTEE

Susan S. Collano PhD, CESO V	Schools Division Superintendent
Fernando C. Macaraig	Assistant School Division Superintendent
Anna Liza F. Abuloc PhD	Chief ES, CID
Michael A. Del Rosario PhD	OIC Chief ES, SGOD
Mary Ann B. Rosauero	Administrative Officer V

B. TECHNICAL WORKING GROUP

TECHNICAL WORKING GROUP			
Name	Assignment	Terms of Reference	Output
Supervising Committee			
Jobert P. Narvadez	Supervising Official	<ul style="list-style-type: none"> Monitor the progress of the activity from preparation to implementation and provide Technical Assistance when needed 	<ul style="list-style-type: none"> Monitoring/ Technical Assistance Report
Program/Session Implementation Committee			
Maria Teresita R. Rentoy	Personnel In – charge for Planning and Program Execution	<ul style="list-style-type: none"> Lead the planning and implementation of the activity 	<ul style="list-style-type: none"> Plan of Activities Contingency Plan Presentations needed for the activity Consolidated Report
ICT/Photo Documentation Committee			
John Mark De Guzman	Personnel – In – Charge of Photo Documentation and AVP Presentation	<ul style="list-style-type: none"> Prepare all AVP presentation for program Take Photo Documentation of the entire program /activities 	<ul style="list-style-type: none"> Prepare and store pictures in the drive and provide the link
Documentation Committee			
Janet T. Barrios	Personnel – In – Charge of Documents and Financial Transactions	<ul style="list-style-type: none"> Facilitate Financial transactions, liquidation reports, program, and attendance Prepare the Certificates Accomplish Reports 	<ul style="list-style-type: none"> Completed attendance sheets Accomplishment reports (two weeks after the event) Certificates, Communication Letters
Monitoring and Evaluation Committee			
Nancy A. Morada	Personnel - In – Charge of Monitoring for Quality Assurance	<ul style="list-style-type: none"> Facilitates the survey for quality assurance 	<ul style="list-style-type: none"> Evaluation Report Synthesis

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